



**OFFICE OF THE AGENCY DIRECTOR**  
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April 14, 2020

The Honorable Board of Supervisors  
Administration Building  
1221 Oak Street  
Oakland, CA 94612

Dear Board Members:

**SUBJECT: APPROVE MASTER CONTRACT AMENDMENT WITH FELTON INSTITUTE TO PROVIDE REENTRY SERVICES TO CRIMINAL JUSTICE-INVOLVED ADULTS WITH SERIOUS MENTAL ILLNESS IN THE AMOUNT OF \$1,008,280**

**RECOMMENDATIONS**

- A. Approve Amendment No. 1 (Master Contract No. 900709, Procurement Contract No. 18806) with Felton Institute (Principal: Al Gilbert; Location: Alameda) to provide reentry case management and treatment services for individuals with serious mental illness with no change in the period of 2/1/2020 – 6/30/2021, increasing the amount from \$1,250,000 to \$2,258,280 (\$1,008,280 increase);
- B. Delegate authority to the Agency Director or designee to execute the agreement through the community-based organization master contract process, subject to review and approval as to form by County Counsel and submit an executed copy to the Clerk of the Board for filing; and
- C. Authorize the Auditor-Controller to make the related budget adjustments.

**DISCUSSION/SUMMARY**

On February 4, 2020 (Item No. 5), your Board approved a multi-year master contract amendment with Felton Institute to provide reentry services to the realigned population with mild-to-moderate mental health conditions. Alameda County Behavioral Health Care Services (ACBH) is requesting approval to amend the new procurement contract with Felton Institute to expand their reentry services to serve realigned individuals with severe mental illness. The goals of the State Assembly Bill (AB) 109 funds are to reduce recidivism and repeat hospitalization, help clients reintegrate into their communities, and promote self-efficacy among the affected population. The reentry population is at a higher risk of experiencing homelessness, recidivism, substance use, trauma, unemployment, poverty, stigma, and discrimination due to criminal justice status, family separation, and a possible history of violence.

Felton Institute, the contractor selected through a competitive bidding process, is expected to conduct outreach to engage clients into services. This competitive bidding process differed from

services previously described as the target population is individuals experiencing severe mental health conditions. Staff will conduct client assessments; provide crisis intervention, mental health services, and case management; and assist clients in meeting essential needs for food, clothing, hygiene, shelter, benefits assistance, and medication. These services are expected to reach 60 clients annually. Your Board's approval of this contract will result in providing this underserved population much-needed services to support its reentry into the community.

**SELECTION CRITERIA**

*Request for Proposals (RFP) No. 19-02 released on March 7, 2019 resulted in a recommendation for contract award with Felton to provide services to the mild to moderate population approved by your Board on February 4, 2020 (Item No. 5).*

*ACBH released Request for Proposals (RFP) No. 19-09 on June 25, 2019 for services for individuals with severe mental health conditions. The RFP was advertised for 29 days using the General Services Agency (GSA) advertising guideline by posting on the ACBH and GSA websites. In addition, a courtesy email was sent to ACBH's contracted CBOs and other ACBH contacts via existing email distribution lists. ACBH held two Bidders' Conferences on July 9, 2019 and July 10, 2019 with attendance from four agencies.*

*A County Selection Committee consisting of four subject matter experts from ACBH, Alameda County Probation Department, and the City of Oakland conducted evaluations on September 9, 2019. ACBH received one bid for services. Felton Institute was recommended for contract award. The bidder was notified via email and certified mail of the evaluation panel's recommendation on September 17, 2019. The table below summarizes the results of this competitive bidding process and the evaluation panel's recommendation for this contract award.*

<b>Bidder</b>	<b>Certified, Small, Local or Emerging</b>	<b>Score</b>
<b>Felton Institute</b>	<b>No</b>	<b>311</b>

*There was no bid protest or appeal submitted for this competitive process. Felton Institute is a local, non-profit community-based organization providing direct services on behalf of the County and is exempt from the requirements under the County's Small, Local, and Emerging Business (SLEB) program.*

**FINANCING**

Funding for this contract was recommended by the Community Corrections Partnership Executive Community (CCPEC) during FY 16-17 allocations. Per the attached financial recommendations, \$1,000,000 of unspent prior-year funding will be transferred from the AB 109 CBO designation and the current year AB 109 CBO appropriation for the Probation Department will increase by the same amount. The AB 109 funds of \$1,000,000 will be transferred from the Probation Department to ACBH as an Internal Fund Transfer and \$8,280 of County General Funds is included in the FY 19-20 ACBH Approved Budget. There will be no increase to net County cost.

**VISION 2026 GOAL**

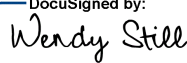
Reentry treatment services for individuals with serious mental illness meet the 10X goal pathways of **Healthcare for All** and **Crime Free County** in support of the shared visions of **Safe and Livable Communities** and a **Thriving and Resilient Population**.

Sincerely,

DocuSigned by:  
  
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Colleen Chawla, Director  
Health Care Services Agency

CC/RML/ssr/cp

DocuSigned by:  
  
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Wendy Still, MAS  
Chief Probation Officer  
Probation Department